

## APPENDIX C

### BOCCE BALL CLUB BYLAWS

#### ARTICLE I - GENERAL

Section A. Bocce Ball Club

Section B. Purpose of Organization

Provide a framework for SCCL residents to have fun playing bocce ball in league and non-league play.

Section C. These bylaws willfully comply with the Association's Governing Documents (Documents), and the Chartered Club Operating Manual. In the event of a conflict between these bylaws and the Documents, or the Operating Manual, the Documents or the Operating Manual will prevail.

Section D. This organization shall be operated as a non-profit association in accordance with applicable statutes and the Association's Documents.

#### ARTICLE II -MEMBERSHIP

Section A. Membership shall be open to all Association members in good standing without discrimination as to race, religion, color, ethnic culture, or national heritage.

Section B. There shall be no precondition for membership, nor will members be required to join any national, state, or regionally affiliated organization.

Section C. Guest Privileges (Define – Please include the number of guests a club member may bring at any given time and also indicate the number of times a resident will be allowed to attend as a guest before having to join the club)

##### Definitions of a Guest:

Resident Guest – All Association members are eligible to join a Chartered Club. Until they choose to do so, they are considered guests.

Non-Resident Guest – All other individuals who are accompanied by an Association member, or otherwise sponsored by an Association member are considered non-resident guests.

Developer Guest – Developer employed Sales Associates and prospective homebuyers in the company of a Sales Associate are considered Developer Guests. Prospective

Section D. Dues

Amount of Dues to Be Charged: Up to \$10

Frequency (please specify weekly, monthly, annually, etc.): Annually

ARTICLE III - OFFICERS / MEETINGS OF THE EXECUTIVE COMMITTEE

Section A. The executive committee shall consist of (at a minimum) a president, vice-president, secretary, treasurer, and club monitor.

Section B. All officers shall be elected by a vote of the general membership, and shall serve without compensation.

Section C. Terms of Office and Responsibilities. (Please attach additional responsibilities as the club requires) Terms of office shall be a minimum of one year and shall not exceed three consecutive terms.

President Responsibilities: Serves as the liaison between the club and the association. Presides over normal club operations.

Vice President's Responsibilities: Performs the duties of the President in his/her absence.

Secretary's Responsibilities: Responsible for updating the official club file and the clubs homepage on Del Webb Live.

Treasurer's Responsibilities: As defined in Section 4.1.

Club Monitor's Responsibilities: Supervision of club activities as defined in Chapter 3 and Appendix F.

Section D. Nomination and Election Procedures

(Please clarify how Executive Committee members will be nominated and when nominations will take place. NOTE: New officer elections should take place prior to December 31 with newly elected officers in place by January 31 as defined in Section 3.4.)

(Please clarify how elections will be conducted and when the election will take place)

Section E. Meetings, Quorum, and Voting Procedures

How often will the Executive Committee meet (weekly, monthly, quarterly, semi-annually?)

Will meetings be conducted using Roberts Rules of Order? YES / NO

If Robert's Rules of Order are not adopted, please clarify how Club members will vote on various matters? Motion / Written Ballot / Show of Hands

How many Executive Committee Members will constitute a quorum? 3

#### Section F. Vacancies and Recall of Officers

Officer Vacancies:

Recall of Officers:

### ARTICLE IV - MEETINGS OF THE FULL CLUB MEMBERSHIP

#### Section A. Types and Frequencies of Meetings

Regular Meetings (circle one): Daily/Weekly/Twice per Month/Once per Month

Required Business Meetings of the Executive Committee (circle one): Annually (minimum) / Quarterly / Monthly / Other \_\_\_\_\_

Nomination of Officers Meeting (specify month): December

Election of Officers Meeting (specify month): December

Will you host an annual special event? YES / NO

If yes, will the event be held during your regular meeting time? YES / NO

If no, what day and time would you like to host the event? \_\_\_\_\_  
(please be aware that a facility custodial fee may apply)

#### Section B. Conduct of Club Meetings/Parliamentary Procedure

Will meetings be conducted using Roberts Rules of Order? YES / NO

If not, please clarify the format of routine membership meetings?

### ARTICLE V - FINANCIAL:

Section A. Financial records will be maintained for a period of seven (7) years.



Section B. Specify dollar limitations on expenditures by other than a vote of the general membership: 1. Up to \$200 can be authorized by a single officer. 2. From \$201 to \$500 can be authorized by a quorum (3 officers) of officers. 3. \$501 and up must be authorized by a club membership with a quorum (3 officers) present.

Section C. Financial records should be certified on an annual basis, by an individual(s) other than those elected to the executive committee. The results of the certification will be presented to the general membership and duly recorded in the applicable minutes of the meeting at which presented.

Section D. Cash and Inventory Control Procedures.

#### ARTICLE VI - COMMITTEES:

Section A. Permanent committees will include finance.

Section B. Committee chairpersons may be appointed by the executive committee.

Section C. All committees will have written mission statements assigned prior to committee appointment.

#### ARTICLE VII - AMENDMENTS:

Section A. To amend the bylaws of this club requires a 51 % vote of the membership present at a meeting duly called for such purpose, a quorum being present and required notice being given.

Section B. Notice requirement and procedure.

How will you inform the membership of the proposed amendment and the justification for the proposed change in the Club By-Laws (i.e: at a meeting, mailing, etc.)?

How many days after the notification of a proposed By-Laws change will the membership vote?

How will the vote take place?

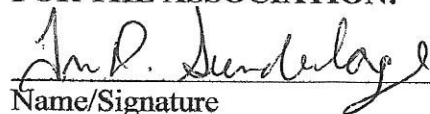
#### ARTICLE VIII - DISSOLUTION:

Prior to club dissolution, and after all debts are satisfied, all property and assets shall be turned over to the Association.

**FOR THE CLUB:**

  
Name/Signature

**FOR THE ASSOCIATION:**

  
Name/Signature