**Sun City Carolina Lakes**

**Bocce Club Scorekeeper Responsibilities (rev. February 2024)**

1. At the initial meeting of the bocce ball league, the league members will select a scorekeeper.
2. The scorekeeper will have the following responsibilities:
	* prepare the scoresheets for play by filling out the team names and court numbers.
	* place the scoresheets, pencils, and clipboards on the bench of each court.
	* at the conclusion of play, collect the scoresheets from each team. Ensure that the scoresheets are filled out correctly and signed by each captain.
	* Compile the standings each week.
	* Email a copy of the latest standings to each team captain each week.
	* Email a copy of the standings and/or the scoresheets to the scorekeeper coordinator (Lynn Kaczmarczyk) each week for online posting. The current coordinator’s address is **lmk2537@yahoo.com**.
	* resolve any scoring issues by consulting with the league leader and/or captains.
	* obtain a substitute scorekeeper if you are unable to attend league play.
	* The code to the storage box is \*\*\*\*\*\*. Do not give out unless a substitute scorekeeper is required.
	* At the end of the season, provide a final scoresheet to the SCCL bocce club secretary.